

Narrative Statement Supplemental Form
Guard Receptionist, FSN-04

Name:

Date:

INSTRUCTIONS: Please use the right side column to explain in detail how you meet the qualification for this vacancy announcement. This information will be used to determine if you meet the required qualifications for this position.

<i>Qualification requirements</i>	<i>My qualifications and how they meet the vacancy announcement requirements.</i>
Education:	
Completion of the secondary school is required.	
Experience:	
Minimum two years of experience in security related (guard or patrol) work.	
Language Proficiency:	
Level III (good working knowledge) in written and spoken English, Russian and Tajik is required.	
Skills and Abilities:	
Ability to work independently with minimal or no supervision while working at post and ability to maintain good physical condition.	
Knowledge:	
The position requires knowledge of LGF General Orders and Post instructions. The incumbent must have a thorough working knowledge of PC use, Microsoft Office suite including Word and Excel.	